

**Guidelines for Safe Return to Saturday School
(For preschool in-person classes)**

To ensure the health and safety of our students, families and staff, we follow the local public health guidelines and have prepared the following FAQs of safety measures. Please review carefully and practice accordingly.

Site of the school:

JINGBAO Bilingual Montessori School, Richmond Hill site (265 16th Avenue, Richmond Hill)

Q1: How/where do I drop off my child?

- Only **ONE entrance (the rear entrance)** to be used
- A screening station with hand sanitizer will be set up at the entrance.
- Every person arriving at the school must be actively screened PRIOR to entering the school. The screening information will be documented on the appropriate **COVID-19 Active Screening Forms for Teachers, Students, Households or Essential Visitors**. Please follow visual marking cues and practice physical distance (2 meters) from others while waiting for screening.
- All students, teachers and visitors will have their temperatures checked upon arrival and before entering the school. Anyone with a fever (37.8C or above) will not be permitted to enter.
- Entrance is restricted to teachers/essential staff from TMS and enrolled students. Parents will not be permitted to enter the school except for attending the Parent & Tot class.
- Screening staff will escort each student to their classroom once they have passed the screening process.

Q2: Where do I park?

- Parents can park in the parking lot of the church next to the school.

Q3: How/where do I pick up my child?

- Please pick up your child at the rear entrance at the dismissal time. The staff will bring the children by class to the back entrance when the class is over and release the children to their parents one by one.

Q4: What is the classroom setting and class size?

- Each group will have a designated classroom. Children from different class will not be mixed together.
- Max class size is 8 students with one teacher.
- Strategies will be employed by teachers to encourage physical distancing as much as possible.

Q5: Are face masks mandatory for all?

- Face masks are mandatory for all staff when delivering the program.
- Students are encouraged to wear face masks during the program, but not mandatory.
- Parents need to wear face masks when dropping off and picking up the child at the screening station.

Q6: What are the measures for sanitary practices?

- All individuals must clean their hands upon entering the facility.
- Wash hands after using bathrooms, sneezing/coughing into hands, and when hands are visibly soiled.
- Handwashing with soap and water is recommended over alcohol-based hand rub for young children.
- Toilet seats will be cleaned and sanitized after each use.

Q7: What will happen if a student becomes sick while in the program?

- A designated room will be set up onsite to safely house a child who should become unwell while in the program.

- Parents/guardians will be notified immediately and the child will stay in the designed room while accompanied by a staff member until s/he is picked up by a parent/guardian.

Q8: What will happen if a confirmed covid-19 case occurs in the school?

- If a COVID-19 case is confirmed or an outbreak is declared by the local Public Health, Public Health will guide all procedures and provide directions regarding who may need testing and isolation.
- Teachers and students with symptoms, who have not been tested for COVID-19, must be excluded from the school for a minimum of 14 days and be symptom free for 24 hours before returning to school.

Q9: How can you prepare your child returning to school?

- Practice proper handwashing at home and make frequent handwashing a part of your daily routine
- Remind children to avoid touching their own face
- Encourage children to practice “catching” their cough or sneeze in their elbow
- Encourage questions and talks about having patience with the new routine

Q10: What are your family’s responsibilities?

- Monitor your family and child(ren) for symptoms listed in Ontario Public Health COVID-19 Testing Guidance
- Complete self-assessment at home to assess COVID-19 symptoms before coming to the school
- Follow the screening process at the screen station
- Do NOT send your child to school if any family member develops symptoms of COVID-19 and report it to school
- Follow all recommendations by Public Health or other health care providers
- Pick up your child as soon as possible from the school if being notified that your child does not feel well and/or develops Covid-19 related symptoms

Q11: If one child has Covid-19 related symptoms and the other not, do both children get denied entrance or only the one with Covid-19 related symptoms?

- Siblings are considered close contacts. Both children would need to be excluded from the school and advised to seek assessment/testing at a COVID-19 Assessment Centre. Both children can return to school if the child with Covid-19 symptoms has a negative test result and becomes symptom free for 24 hours.

Q12: What happens if the parent/guardian refuses testing when any family member develops COVID-19 symptoms?

- If the parent/guardian refuses testing, the child must be excluded from the school for at least 14 days and be symptom free for 24 hours before returning to school.

Q13: What are the other health and safety measures?

- Anyone (teachers, TMS essential staff, children, families) must stay home if they are sick, even if their symptoms resemble a mild cold.
- Anyone (teachers, TMS essential staff, children, families) with symptoms of COVID-19 should be tested as soon as possible and self-isolate until their result is available. Anyone who remains untested will be excluded for at least 14 days and be symptom free for 24 hours before returning to school.
- Anyone (teachers, TMS essential staff, children, families, essential visitors) must complete a preliminary health screening process prior to entering the school.
- Only one parent/guardian and only their enrolled child/children should come to the school if possible.

Please contact our office if you have any questions or concerns. Thank you for your understanding and cooperation.